



Content Guidelines

- Version: October 2023 -

Scope

The blog's scope relates to the issues of conflict, peace, and democracy in their numerous contexts of political relevance. It tackles challenges and seeks to pinpoint policy-making opportunities: from engagement by grass root movements to decision-making by high-ranking government officials. We welcome submissions from experts of all scientific background, whether they are working in academia or in practice.

Language

You can submit articles in German or English.
Please note that the use of **gender-neutral language** is mandatory.

Length

Contributions should not exceed **7,000 characters** (including spaces).

Format

Please submit your text in **Word-format**.

Structure

- Lead text/abstract
- Main part
- Conclusions
- **Policy recommendations**

Lead

At the beginning, the main messages of the text should be summarized in no more than four lines. The lead sentence should attract the reader's attention. The next 2-3 sentences should avoid complicated wordings and should provide the reader with an overview of the text's content. A proper lead can also be used on social media (Twitter/X).

Headings

Attempt to create engaging and promising titles or headings to capture the reader's interest – the shorter the better. The main parts of your text should have short sub-headlines.

Content & Recommendations

We would greatly appreciate it, if you could consider policy implications throughout your contribution and concentrate on providing specific recommendations at the conclusion of your text, comprising 3 to 7 key messages that underscore the most relevant aspects of your contribution for policy makers.

Sources

Please refrain from citation in the text as well as in the footnotes. Yet, the use of **hyperlinks** is highly appreciated.

Keyword and Tags

Focus Keywords and tags are extremely relevant for reaching a broad public. We encourage you to suggest one “Focus Keyword” which sums up the article and is used throughout the text as well as in the headline.

Tags are equally important: Please try to write down as many associations, persons, dates, institutions etc., related to your contribution as possible. A minimum of **15 tags** would be adequate.

Author's description

A **short biography of the author** (at least four lines) should include: year of birth, exact title(s) and current function(s), important previous functions, and other relevant information's, such as important publications.

Review

In the first step, the article is anonymously reviewed. Thereafter you will have the opportunity to make alterations. In the second step, a language editor will process the text. We always strive to keep the editing process as short as possible and to publish the articles promptly.

Plain English / Leichte Sprache

With the aim of making this important information accessible and more inclusive, the CPD Policy Blog generates a second version of the article either in Plain English or Einfache Sprache.

We are earnestly anticipating the prospect of working with you. Please feel free to contact us if you have any further questions.

Kind regards,

The CPD Policy Blog Team